



Data Analyst / Intern at Samuel Hall

Migration and Displacement Pillar

Samuel Hall is seeking a junior Data Analyst with proven experience in data analysis and migration-related work to join its Migration and Displacement Pillar for a full-time position based in our Nairobi office. Under the supervision of the Pillar Lead, the Data Analyst will be recruited as a Research Assistant/Intern and will be responsible for the processes and outputs related to data collection, data analysis, data sharing and data cleaning. He/she will ensure that meaningful statistical analysis and techniques are used to infer results on the data collected with academic rigor and standards. He/she will ensure that the data cycle is documented all along the assessment process. There is a strong component for in-country and international travel to undertake fieldwork.



Who we are: Objectives and ethos

Samuel Hall is an independent think tank specialised in field research and social impact. We provide practicable insights to challenging issues in the developing world by providing academic-standard research through primary data collection in areas where researchers do not commonly go. Samuel Hall works with governments, donors, multilateral organisations and INGOs, as well as public and private sector entities. We have worked with more than sixty-five organisations worldwide since 2009 through our offices in Afghanistan, Kenya and Somalia covering Asia and Africa.

At the Migration and Displacement Pillar, we produce knowledge and data on population movements in and out of countries of origin, transit and destination. Using quantitative and qualitative, participatory research with migrants, refugees and internally displaced persons, we build evidence on their social environment, protection, livelihoods, contributions and aspirations. We use this evidence to deliver trainings and capacity building to actors shaping the lives of migrants, and to design programmes and policies that adhere to international frameworks. Our approach is inductive and contextually relevant. We are known for our expertise and seek researchers with expertise in:

- Migration
 - Migration and development
 - Irregular migration
 - Migration-employment nexus
 - Labour migration and mobility
 - Policy development
- Displacement
 - Internal Displacement
 - Forced migration
 - Smuggling and Trafficking
 - Return and reintegration, including post-return outcomes, voluntary and involuntary returns
 - Durable solutions

WORK ENVIRONMENT: We are a rapidly growing research organisation: you will be expected to grow with us and carve out your own spot in the team. We look for pro-active, creative individuals who can identify opportunities to make their mark, and identify solutions to problems. We believe in hiring people who can show their ability to be both strong leaders and reliable followers, who have skills that our team currently lacks and who join us to add value from the very start. We hire people who can expand our knowledge, and help us reach our social impact objective in their field of expertise. We work in a fast-paced, demanding and challenging environment: you will need a thick skin, passion and dedication!

Vacancy Requirements

Applicants will need to possess and demonstrate the following qualifications and transferable skills:

- Advanced university degree in a related discipline with a minimum of four years of higher education
- Excellent quantitative data analysis skills
- Proven experience with one of analytical software packages/languages (R, SPSS, Stata, Excel, Python etc.)
- Proven experience in migration research
- Complete written and oral fluency in English; Exceptional English writing skills
- Good organizational and communication skills
- Second language is an asset and should be linked to areas of Samuel Hall operation
- Keen attention to detail; pro-active
- Ability to adapt and work autonomously within a team
- Ability to cope well under pressure, work occasionally irregular hours and meet tight deadlines
- Willingness to travel to Samuel Hall country of operations

Tasks to be Performed under the Contract

PILLAR SUPPORT

- **Support Pillar teams** in all aspects of the work and on all project-related requirements
- **Operations**
 - Plan fieldwork and data collection
 - Effectively communicate with supervisors on progress
 - Provide input to improve the quality of the data collected
- **Research**
 - Conduct secondary research, literature reviews and key informant interviews
 - Design analytical and conceptual frameworks
 - Design research methodologies, including sampling methods and tools
 - Deliver written outputs based on advanced qualitative and quantitative analysis
 - Cover various topics and themes related to migration/displacement, and resilience.

DATA MANAGEMENT AND ANALYSIS

- **Data management and data processing activities**
 - Monitor and ensure the quality of data collected
 - Train teams on data monitoring and data cleaning methods
 - Ensure that cleaning standards are implemented on datasets
 - Manage the maintenance of database(s) for the consolidation of data
 - Collect and manage spatial datasets
 - Maintain confidentiality and data protection standards.
- **Data analysis activities**
 - Undertake advanced statistical analysis and techniques to infer results and analysis
 - Monitor accuracy and adequacy of results produced
 - Develop innovative methodologies and analysis techniques with the research teams.
- **Data collection activities**
 - Conduct, oversee and plan for fieldwork in Africa and Central Asia
 - Analyse data, transcribe notes, write reports and present at meetings
 - Abide by in-house data collection, monitoring and analysis protocols

Summary of Job Description

Employer	Samuel Hall
Location	Nairobi, Kenya
Position	Data Analyst / Intern
Contract Duration	Start date: Immediate Six (6) months
Nationality	Any
Stipend	Monthly stipend of USD1,000
Preferred Background	Candidates with degrees in the following fields are encouraged to apply: Statistics, Research Methods, Migration studies, Development studies, Social Sciences, etc.
Minimum Qualifications	Masters' Degree
E-mail for submission	careers@samuelhall.org
Submission Guidelines	<p>All applicants should send their cover letter and CV in separate PDF files, each labelled: 'CL/CV – Full name of Applicant' with the e-mail subject line clearly expressed, using the following format: 'Name – Migration and Displacement Pillar – Data Analyst.' Three samples of relevant work, where a narrative on quantitative data analysed by the applicant has been used, should also be included.</p> <p>Samuel Hall is an equal opportunities employer. Applications who do not follow the required format will not be considered. Only selected applicants will be notified.</p>