



Project Manager – Samuel Hall

Resilience Pillar – Nairobi, Kenya

Samuel Hall is seeking a Project Manager with experience in socio-economic studies to join its Resilience Pillar for a full-time position based in Nairobi, Kenya. Project Managers can apply their research skills by leading research projects across Samuel Hall's areas of operation in Asia, Africa and Europe. They work on desk reviews, designing research frameworks and tools, and conduct extensive fieldwork with implementers and beneficiaries to collect data and analyse results. The successful candidate will demonstrate strong research abilities, based on a solid economic background and supported by a genuine interest for international development and for solving problems using clear strategic thinking.



Who we are

Samuel Hall is an independent think tank specialising in field research and social impact. We provide practicable insights to challenging issues in the developing world by providing academic-standard research through primary data collection in areas where researchers do not commonly go. Samuel Hall works with governments, donors, multilateral organisations and INGOs, as well public and private sector entities. We have worked with more than sixty-five organisations worldwide since 2010 through our offices in Afghanistan, Kenya and Somalia, covering Asia and Africa.

Our 2016-2020 strategy is built on five research pillars – Migration, Resilience, Children and Youth, Implementation Research and Innovation – that guide our analysis and intellectual production.

The Project Manager will be joining Samuel Hall's Resilience Pillar (Pillar 2). Resilience is defined as the capacity of systems, communities and individuals to cope, adapt, transform and learn in the face of socio-economic or environmental stresses and trauma. Communities' capacity to deal with recurring or exceptional shocks depends on a network of social, economic, political or environmental preconditions. Samuel Hall builds on evidence-based metrics to:

- Coordinate approaches.
- Transform the dialogue.
- Contribute to a learning agenda.

Samuel Hall resilience pillar's researchers are working on projects pertaining to labour market studies, socio-economic assessments, value chain analyses, and community-level assessments of livelihoods and access to basic services, among others. The Project Manager will be in charge of research, analysis and coordination at all stages of project implementation, and will work in close collaboration with Samuel Hall's management team and academic or institutional partners.

Tasks to be Performed under the Contract

SOCIO-ECONOMIC RESEARCH

- Assume all responsibilities of the project cycle from the design of the research, to conducting qualitative interviews and secondary research, to supervising quantitative data collection, to analysis and report writing.
- Design quantitative and qualitative research tools tailored to local contexts and studies' objectives.
- Supervise regular data collection and ensure quality of the data by random verifications and validations.
- Implement rigorous quantitative data analysis using statistical packages.
- Provide strong analysis and recommendations in line with academic standards in the field of market assessments and socio-economic studies.
- Lead the writing of high quality reports and the presentation of findings to clients and relevant partners and stakeholders.
- Lead and/or present at workshops, report launches and conferences as needed.

RESEARCH DEVELOPMENT AND CAPACITY BUILDING

- Develop analytical and theoretical frameworks to strengthen Samuel Hall's systemic approach towards resilience matters.
- Contribute to develop market assessment models to be deployed in fragile environments and countries with large informal sectors.
- Follow the current issues and debates related to socio-economic matters in the developing world.
- Develop partnerships with academics, think tanks or research centres.
- Represent Samuel Hall at conferences, public events, or workshops and give presentations about Samuel Hall's research projects and findings.
- Apply for project proposals and grants as needed.
- Screen and disseminate potential research opportunities, raise evaluation opportunities with existing and potential partners and analyse feasibility of potential research projects.

MANAGEMENT

- Train national and international teams on components of the research requirements, including quantitative and qualitative data collection.
- Manage and supervise field teams' work.
- Oversee project financial management, including creation and monitoring of project budgets.
- Liaise with supervisors and research teams to improve quality of outputs.
- Effectively communicate on work progress with clients, partners and colleagues.

Vacancy Requirements

Applicants are required to possess and demonstrate the following qualifications and transferable skills:

- Advanced university degree with a minimum of four years of higher education. A masters' degree in Economics or Statistics, or a PhD in economics or in development studies, is a strong asset.
- At least 5 years of experience working on economics and quantitative research.
- At least 5 years of proven project management experience, preferably in fragile contexts.
- Advanced skills in data management, econometrics and applied statistics.
- Good theoretical understanding of causal inference, evaluation techniques such as Randomized Controlled Trial.
- Proficiency in use of a statistical package such as SPSS, STATA, SAS or R.

- Experience in conducting high quality literature reviews and analyses.
- Complete written and oral fluency in English; exceptional English writing skills.
- Ability to adapt and work well within a team.
- Ability to cope well under pressure, work occasionally irregular hours and meet tight deadlines.
- Demonstrated ability to accept responsibilities, to prioritise and carry out tasks autonomously.
- Proven experience of working with national and international socio-economic stakeholders.
- Proven experience of working with or in liaison with government counterparts (regional, national, local).
- Strong interest in supporting government, humanitarian and development actors through field-based research.
- Flexibility to travel within Samuel Hall’s project development areas (e.g. Eastern and Southern Africa, Middle and Eastern Asia).

The following qualifications and transferable skills are strong assets:

- Experience in conducting or labour market assessments and/or value chains studies.
- Experience in working with standard development indicators and/or national surveys in developing countries (e.g. World Bank datasets, DHS surveys, national censuses).
- Experience with electronic data collection through ODK, Kobo Toolbox or SurveyCTO.
- Second language linked to areas of Samuel Hall operation.

Summary of Job Description	
Employer	Samuel Hall
Location	Nairobi, Kenya
Position	Project Manager
Contract Duration	Start date: July 2017 One or two years with a three-month trial period (renewable)
Nationality	Any
Salary	Commensurate with experience
Vacancy Announcement	13 June 2017
Vacancy Closure	30 June 2017
Preferred Background	Candidates with masters’ degrees in the following fields are encouraged to apply: Economics, Statistics, International Development, etc.
Minimum Qualifications	Advanced University Degree Five (5) years experience conducting economic and/or quantitative research and overseeing project development.
E-mail for submission	careers@samuelhall.org
Submission Guidelines	All applicants should send their cover letter and CV in separate PDF files, each labelled: ‘CL/CV – Full name of Applicant’ with the e-mail subject line: ‘Name – Resilience Project Manager.’ Three samples of relevant work should also be included. Samuel Hall is an equal opportunities employer. Applications who do not follow the required format will not be considered. Only selected applicants will be notified.