



## Economist / Research Assistant at Samuel Hall

### Resilience Pillar

The Research Assistant will be part of Samuel Hall's Resilience Pillar and based in the Nairobi office. Only trained economists are invited to apply. Research Assistants (RAs) conduct integral components of research projects, including desk reviews, key informant interviews, and extensive fieldwork with implementers and beneficiaries to collect data and analyse results. There is a strong potential for regional travel in East Africa alongside international travel (Africa, Asia), as well as engagement with practitioners and academics worldwide.



### Who we are: Objectives and ethos

Samuel Hall is an independent think tank specialised in field research and social impact. We provide practicable insights to challenging issues in the developing world by providing academic-standard research through primary data collection in areas where researchers do not commonly go. Samuel Hall works with governments, donors, multilateral organisations and INGOs, as well public and private sector entities. We have worked with more than sixty-five organisations worldwide since 2009 through our offices in Afghanistan, Kenya and Somalia covering Asia and Africa.

We are a rapidly growing research organisation: you will be expected to growth with us and carve out your own spot in the team. We look for pro-active, creative individuals who can identify opportunities to make their mark, and identify solutions to problems. We believe in hiring people who can show their ability to be both strong leaders and reliable followers, who have skills that our team currently lacks and who join us to add value from the very start. We hire people who can expand our knowledge, and help us reach our social impact objective in their field of expertise. We work in a fast-paced, demanding and challenging environment: you will need thick skin, passion and dedication!

### Background

**Objective:** To fulfil the role of a Research Assistant/Intern to the Resilience Pillar.

**Background.** One-two students/recent graduates are selected each year to work at Samuel Hall as research assistants/interns. Applicants must be pursuing their Master's/Doctoral degree or be recent graduates, have proven interest in economic research, and have a proposal for submission to the company outlining perceived areas in which their skills could be best used.

**Specificities.** Each research assistant will support the Pillar Lead on a variety of activities. The specific end goal for Samuel Hall is to ensure that capacity is built for full time integration as a core member of the Samuel Hall team beyond this time frame. This could include a transition to a full-time Project Officer position.

### Specific project needs

Samuel Hall is seeking a motivated Research Assistant to join its Resilience Pillar for six months to one year in Nairobi. The responsibilities of the Research Assistant are to:

- Support Project Lead on one or more research projects
- Conduct secondary research and literature reviews
- Assist in the design of research tools and research frameworks

- Participate in fieldwork and conduct qualitative interviews and data analysis
- Conduct advanced data analysis on SPSS, Stata or Excel
- Write draft report sections, concept notes and other research materials
- Cover various topics and themes under pillar 2 / resilience.

Applicants will need to possess and be able to demonstrate the following qualifications and transferable skills:

- Proven experience in the field of economic research (preference to micro-economic analyses)
- B.A. degree in Economics (strict requirement)
- Excellent spoken and written skills in English
- Keen attention to detail
- Ability to being patient and to work well within a team
- Ability to cope well under pressure, work occasionally irregular hours and meet tight deadlines

## Tasks to be performed under the contract

- PILLAR SUPPORT
  - Support the Resilience Pillar Lead and Team based in Nairobi and Kabul offices
  - Put forward editorial ideas for dissemination and outreach
  - Coordinate work with other pillars and country offices
  - Support other Pillars as needed
  
- RESEARCH SUPPORT
  - Acquire research related skills relating to quantitative and qualitative research methods
  - Support the design of research tools and research frameworks
  - Conduct secondary research and desk reviews
  - Participate in fieldwork – qualitative research will include case studies, focus group discussions, field observations, key informant interviews, as required in various locations
  - Provide analysis and recommendations in line with policy and academic standards
  - Under the supervision of the Project Officer and/or Pillar Lead, transcribe interview notes, write field reports, and contribute to the draft/final report

## Summary of Job Description

<b>Employer</b>	Samuel Hall
<b>Location</b>	Nairobi, Kenya
<b>Position</b>	Economist - Research Assistant
<b>Contract Duration</b>	Starting no later than March 2017 for a period of three to six months
<b>Nationality</b>	Any
<b>Remuneration</b>	Stipend provided
<b>Vacancy Announcement</b>	6 September 2017
<b>Vacancy Closure</b>	Open until filled
<b>Requirement</b>	BA in Economics
<b>E-mail for Submission</b>	<a href="mailto:careers@samuelhall.org">careers@samuelhall.org</a>
<b>Submission Guidelines</b>	All applicants should send their cover letter and CV in separate PDF files, each labelled: 'CL/CV – Full name of Applicant' with the e-mail subject line using the following format: 'Name – Economist RA. Three samples of relevant work should also be included.

**Samuel Hall is an equal opportunities employer. Applications that do not follow the required format or content will not be considered. Only selected applicants will be notified.**